

## Online Bill Payment Help

To access City Bank & Trust Co BillPay Plus, Click on the words “CLICK HERE TO COMPLETE THE BILL PAY ENROLLMENT”, found listed to the right of the list of accounts. On the page that comes up, your email address and account number should be filled in. After you have clicked on, and read the terms and conditions, mark “Yes I accept the terms and conditions”. Click on GO. This will take you to a page with a list of possible payees. You can select any of these by filling in your account number with a suggested payee and clicking “add”. If you have more payees and they aren’t listed here, click on the Payee tab below and you can add the rest of your payees. Once these payees are added, click on the Payments tab and select the payee and follow the instructions. You will receive a confirmation number when the bill payment has been completed. Allow ample time from the payment date to the due date for the payment to be received. You will be given an estimated arrival date. If you have any questions, feel free to contact us at 402.826.2144 or 800.811.9001, 8:00 a.m. to 5:00 p.m. CST, Monday through Friday.